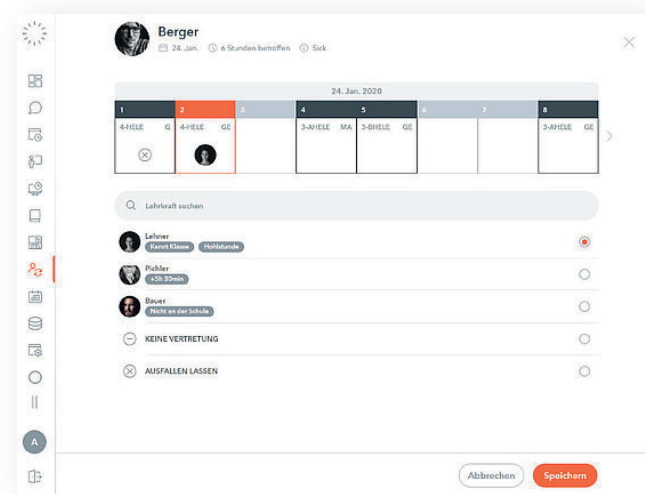## Service: Our new help centre

Our new help centre provides you with an overview and with articles on many topics and support for our timetable software.

For more information go to
**help.untis.at**

## Mediakit

You can easily integrate our logos, content (e.g. screenshots) and our trademarks into your school website by using our media kit. We set up a few guidelines to make it easier for you to use our brand and assets.

For more information go to
**www.untis.at/mediakit**



**WebUntis Substitution Planning** – find the right substitute teacher easily and quickly

For more information go to
**www.untis.at/vertretungsplanung**

# Untis 2021
# how to use the new version

**Information on how to use the new brochure**

Our brochure on how to use the new version comprises short general descriptions of improvements and new features of the Untis 2021 version. It also provides you with information on installation, tips to facilitate first use and references to proven methods, so you can work optimally with our products.

You can either use our pdf or an online version. We recommend reading this brochure before you start with the new version. While this version is valid, new features will be added as soon as they are available, so we recommend that you have a look from time to time to see if new features have been added.

**How and when will new features be available**

Some features will have immediate effect for all users as soon as the 2021 version goes live. Other features will need direct action by an administrator.
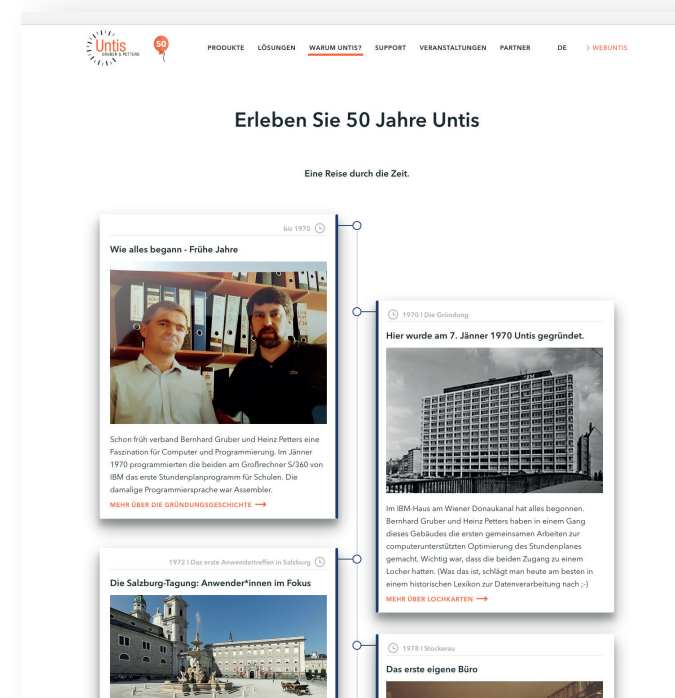


For more information go to
**www.untis.at/2021**

## Advance to the roots

or more than 50 years we have been developing our (time)table and continuously working on new solutions to facilitate your everyday work in school. We want it to stay that way, so we continue working on our products and coming up with new ideas that go beyond scheduling. While developing new features and constantly improving our applications, we learn from our users worldwide.

## Experience 50 years Untis
## Travelling through time

For more information go to
**https://www.untis.at/en/50-years** 50



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# Untis
# 2021

# Untis new starts NOW.

Discover

# Untis Now

Untis + WebUntis = a strong team

Untis, WebUntis and Untis Mobile now have more flexibility, more design and more speed. Wherever you are, your data from Untis, WebUntis and Untis Mobile are synchronised quickly, easily and automatically. The next generation WebUntis provides you with a new interface, a new menu navigation and new features such as online substitution planning.

**More speed.**

Our new technology synchronises substitution plans in real time between Untis and WebUntis, Untis Mobile receives any changes via push notification.
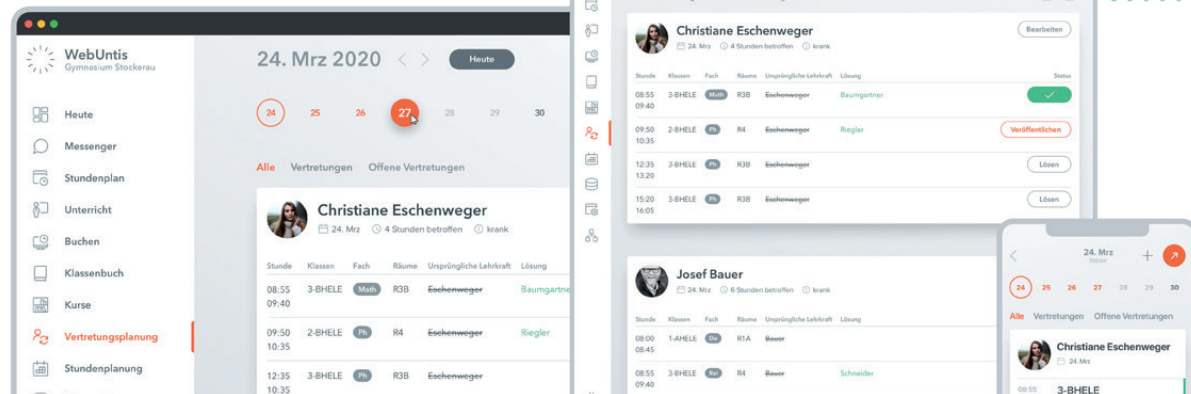
**More design.**

WebUntis and Untis Mobile have a new design. The new user interface is more comfortable and flexible than ever before.
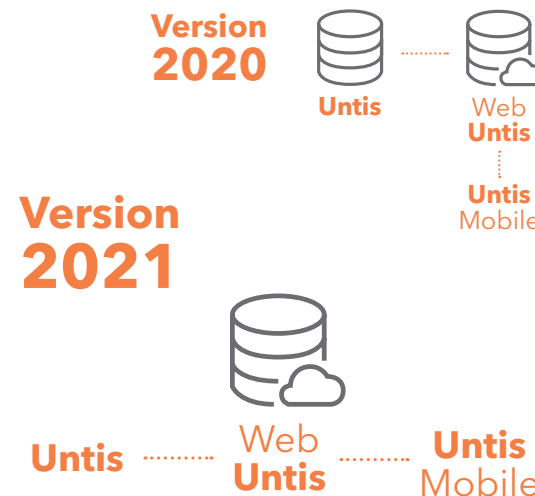
**More flexibility.**

Our new substitution planning makes it possible to schedule substitutions either in Untis, WebUntis or in our Untis Mobile app.

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# Project Unity

The new project "Unity" merges Untis and WebUntis. A new interface enables synchronisation of data in real time.

Version **2020**

Untis — Web **Untis** — **Untis** Mobile

Version **2021**

Untis ···· Web **Untis** ···· **Untis** Mobile

Substitution data are exclusively saved in WebUntis making the import of bookings and the export of substitutions unnecessary.

Untis directly accesses these data via the web, making changes visible in real time in both Untis and WebUntis.

There will be an additional step to take in substitution planning in future, in order to be able to continue "private" planning. This step will be "Publish substitutions".

Push notifications inform everybody involved of changes in the schedule.

This new interface only works online, however, it will still be possible to carry out backup generations in gpn files.

As of summer 2020, you can decide whether you want to change to the new interface. Before you decide, you can try it out in our playground.

For more information on this new interface, please visit our help centre. If you have any questions, please contact your distribution partner, who will guide you through the change.

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# Untis new features

Many features were re-designed and improved in the 2021 version.

### Support of high-resolution displays

Untis now also runs perfectly in 5k and provides you with the possibility to zoom the timetable in 10% steps, for example.

### Easier data entry

Our highest priority was easy and error-free use of Untis 2021, so we re-designed some features like the holiday window or the new tool tips for the field dialogue.

### Substitution planning

Many convenient features are now also available in substitution planning. New printing options or the well-known <Resize window> can now also be used in the substitution and the absence windows.

### Value calculation

Values which are very complex in their calculation, e.g. lesson groups, are easily explained in tool tips. Values in the weekly value window and those in the lessons window can easily be compared to each other. The focus while re-designing existing windows in this module was also to facilitate data entry.

### MultiUser

New indexing of the database brings about a significant performance increase while working with external elements.

For all improvements and new features visit our website
**www.untis.at/2021**

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# WebUntis new features

### Online substitution planning

As soon as you change to the new interface, teachers will be notified by push notification when their periods change. Your daily substitution scheduling will then be possible with your smartphone or online. A particularly helpful feature: You can ask several teachers at the same time whether they would like to take over the respective substitution.

### Practical for administrators

Now you only need a few clicks to delete users or students who have left school at a certain time, including all their data.

### Untis Messenger

"All teachers of class 1A", "All students in the third grade", etc. You can create such groups easily in the Messenger.

### Online timetable planning

The well-known optimisation algorithms from Untis are also available on the web. You can now schedule simple timetables online.

### Microsoft OneDrive

Linking data from OneDrive in WebUntis
You can now access OneDrive directly when you are working in WebUntis and can link documents to content such as homework and teaching content. This new integration replaces the existing "WebUntis Drive" feature.

WebUntis can easily be linked to Microsoft Office 365. Users can add files from OneDrive to WebUntis.

For all improvements and new features visit our website
**www.untis.at/2021**